



## Alfaisal University

### Final Examination Policy

A final examination is a test given to students at the end of the semester. The purpose of the test is to make a final review of the topics covered and assess each student's knowledge of the subject.

#### Policy

- A final examination shall be given in every undergraduate course. Exceptions may be made with the written approval of the chair of the department or the dean.
- All final examinations must be held on the examination days of the Official Final Examination Schedule.
- No final examination shall be given at a time other than that scheduled in the Official Final Examination Schedule without written permission of the department chair and report to the dean.
- No student is not to be given more than two examinations per day.

#### Procedure

- The instructor posts the grades through online grading system using letter grades (ex. A, A- etc.).